Archiving analog and digital sound files at the National Library of Norway
MAVIS – collection management

- Film and video
- Recorded sound
- Broadcasting
- Photos
- Historical newspapers
- Electronic media
MAVIS – collection management

• Integrates the intellectual and the physical description of a work
• Users can record all technical details and information about the preservation process
• Manage both analog and digital material
• Orders
Analog and digital sound material
Digital sound files

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The difference

- The analog sound material has a rack number and is stored in the vault.

- The digital sound files have a URN and are stored in the digital long term repository.
Why Orders in Mavis?

- One ordering system for all audiovisual material
- Help us to keep track of a specific order
- We can use the same system for both internal and external orders – also non-Mavis material
- An opportunity to go through workflows and routines
An example of a workflow

- The archivist accesses the phonographic cylinder into Mavis
- Then he creates an order to get the material digitized.
- An order manager will then schedule the person and time for the job to be done
- Preparation before digitization
- Digitization
…workflow

• Quality control
• A noise reduced copy will be made
• The new copy will be converted to a browsing copy
• Then the new copies are automatically created in Mavis
• The files will be transferred into the digital long term repository
• Then the browsing copy can be used for further accessioning and cataloguing